evenbrook Estates Limited

DIRECT Debit

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Customer Service Team
Hamstead Campus
138 Friary Road
Handsworth Wood
Birmingham
B20 1AP

Service User Number

6	7	2	0	9	0

FOR EVENBROOK OFFICIAL USE ONLY

hamcam Student Living™ Birmingham

This is not part of the instruction to your Bank or Building Society

Room reference

Name

Address

Start Date

Student Name

Name (s) of Account Holder (s)

Bank/Building Society Account Number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To The Manager — Bank/Building Society

Address

Post Code

Reference

E V E N B R O O K

Instructions to your Bank or Building Society

Please pay Evenbrook Estates Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Evenbrook Estates Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature (s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

DIRECT Debit

- The Guarantee is offered by all Banks and Building Societies that accept instructions to pay by Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Evenbrook Estates Limited will notify you 14 days in advance of your account being debited or as otherwise agreed. If you request Evenbrook Estates Limited to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of your Direct Debit, by Evenbrook Estates Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when Evenbrook Estates Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.